



SHABBINGTON PARISH COUNCIL

Minutes of Shabbington Parish Council meeting held on Monday 12th June 2023

Attendees

Cllrs Richard Smith (Chairman), Alan Powell (Vice Chairman), Miriam Boswell, Maria Millan, Joe Hardy, Helen Spurgeon (Parish Clerk), John Coates (Shabbington Nature Network).

1. Apologies for absence.

None.

2. Declarations of interest in items on the agenda.

None.

3. To approve the Minutes of the Parish Council meeting held on 9th May 2023.

The minutes were approved and agreed as a true record.

4. Public participation

It was reported that the hedge along Mill Road is overgrowing the pavement. The verges are due to be cut this week by RTM which may make the pavement more accessible. This will need to be reviewed once the verge has been cut.

5. Matters arising from previous Minutes

- **Wooden kissing gate to Millennium Field. Action:** Chairman to organise repair.
- **Painting of container on Millennium Field.** A competition for the design needs to be organised, this will be advertised in the newsletter.
- **Bin at the Millennium Field.** Due to be installed at the end of June.
- **Leaning tree by Limes Way. Action:** Cllr Powell to obtain 2 more quotes for removal of the tree and to obtain estimate for road closure.
- **MVAS.** Councillors agreed to the purchase and installation of 3 posts on which to mount the MVAS at a cost of £2250. The agreed sites are opposite Dukes Close, opposite the Church and on Crendon Road. Some trimming of trees will be required before the installation. Speedwatch sessions will take place over the summer once the camera has been registered.
- **Encroaching trees/bushes on Marsh Road.** Some pruning has been done but further cutting back is needed. A 3rd letter may need to be sent.
- **Footpath to A418.** Cllr Powell received a letter back from Greg Smith stating this was not a priority. Cllr Powell will keep pushing this forward and develop a plan to take to Lottery funding.
- **Neighbourhood Plan.** Cllr Hardy will look at Neighbourhood Plans from nearby villages which are available on the internet. The first step is to define the village boundary.

6. Shabbington Nature Network Update.

It was reported that the monthly water testing of the River Thames was done on 3rd June. The recent Eco Café was well attended. John Coates attended the Haddenham & Waddesdon Community Board event "Building a Community Vision" which took place on 7th June. It was an opportunity to network which may lead to collaboration with a nature group in Quainton. Proposals for a willow maze on a 10-15 metre square area of the Millennium Field and ideas for two pieces of play equipment that could be



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made will be presented at the next meeting. SNN would like to involve children in the village in this project.

7. Town and Parish Survey.

The deadline for this is 16th July. **Action:** Cllr Powell to prepare a draft response for discussion at the next meeting.

8. Neighbourhood Policing report

No report.

9. Finance

- The payment run for June was approved as circulated.

SHABBINGTON PARISH COUNCIL - PAYMENT RUN June 2023			
Payee	Chq. No/BACS	Detail	
Mrs H Spurgeon	BACS	Net salary Parish Clerk 24 hours £353.80, office £50, phone wifi software £20, expenses £8.10	£ 431.90
Came & Co (Gallagher)	BACS	Insurance renewal	£ 1,323.97
JE Accountants	BACS	Internal audit year ending 31.03.2023	£ 165.00
M R Cross	BACS	Inv 181 grass cut play area May x 2	£ 384.00
DD payments			
Sage	DD	Payroll software	£ 8.40
Total payments			£ 2,313.27
Receipts			
Shabbington Church	BGC	Village fundraising for the Millennium Field	-£ 70.00
Shabbington Church	BGC	Village fundraising for Shabbington Nature Network	-£ 10.00
Alan Powell	DEP	Eco café - donation to SNN	-£ 270.00
Alan Powell	DEP	Eco café - donation to SNN	-£ 101.00

- Accounts to end May 2023, as circulated, were agreed. The bank balance stands at £14,251.
- Annual governance and accountability return 2022/23**
 - The annual internal audit report had been received and noted.
 - Annual Governance Statement was approved.
 - Accounting Statements for 2022/23 were approved.
 - Exercise of Public Rights: The Clerk confirmed that the appropriate notice would be put up and that the dates would be 19th June 2023 to 28th July 2023 inclusive.
- Councillors agreed to expenditure of £200 for the cleaning of the war memorial.

10. Planning

23/01738/APP Meadow View, 15 The Vines, Shabbington HP18 9HH

Householder application for conversion of garage, erection of single storey side extension and detached carport.

Comment date: 5th July

Action: Councillors to email comments to the Clerk.

11. Street lighting & street repairs

The DNO transfer of supply for the lamppost outside 2 Lower Farm Close should be completed by UK Power Networks by mid-June. Eldridge Electrical will then remove the old column.



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Action: Clerk to contact Sue Maddex to see what is happening with the light which is out in the AED by the Pond Garden.

12. Millennium Field & Pond Garden

Work is ongoing for the Millennium Field improvements. Grants to fund improvements will be explored.

13. Meetings

No meetings attended.

14. Items for information

An enquiry had been received asking if the tree by the Old Fisherman could be cut down as it was causing problems with visibility for drivers. The tree is not the responsibility of the PC, it would be either the Angling Club or Thames Water.

A working party will need to be organised to cut back trees by Dukes Close and the Church prior to the installation of the MVAS posts.

15. Date of next meeting in the Village Hut

Monday 10th July at 7.30pm

There being no further business the Chairman closed the meeting at 8.25pm.